



# GOVERNMENT GAZETTE OF THE REPUBLIC OF NAMIBIA

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N\$2.00

WINDHOEK – 1 June 2009

No. 4271

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## Government Notice

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### MINISTRY OF LABOUR AND SOCIAL WELFARE

No. 129

2009

#### DECLARATION OF EXTENSION OF COLLECTIVE AGREEMENT: CONSTRUCTION INDUSTRY

Under Section 71(5) of the Labour Act, 2007 (Act No. 11 of 2007), and at the request of Construction Industries Federation and Metal and Allied Namibian Workers Union, I hereby declare that the provision of the collective agreement date 4<sup>th</sup> February, 2009 and set forth in the Schedule are extended to all employers and employees in the Construction Industry.

**I. NGATJIZEKO  
MINISTER OF LABOUR  
AND SOCIAL WELFARE**

Windhoek, 12 May 2009

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**AGREEMENT ON CONDITIONS OF EMPLOYMENT**

Entered into between

**THE CONSTRUCTION INDUSTRIES FEDERATION OF NAMIBIA  
CIF**

and

**THE METAL AND ALLIED NAMIBIAN WORKERS UNION  
MANWU**

SCHEDULE

MEMORANDUM OF SUBSTANTIVE AGREEMENT

by and between

CONSTRUCTION INDUSTRIES FEDERATION OF NAMIBIA  
(hereinafter referred to as "the Federation")

and

METAL AND ALLIED NAMIBIAN WORKERS UNION  
(hereinafter referred to as "the Union")

Following successful negotiations by representatives of the Federation and the Union, agreement has been reached on the following issues:

- A. that the Union and the Federation intend this agreement to be a binding contract.
- B. that both the Union and the Federation warrant that they are authorised to act and enter into this agreement on behalf of their members.
- C. that both parties agree that this is a collective agreement. All further negotiations are to be channelled through the Federation.
- D. that Government Notice No. 224 published in Government Gazette No. 4115 of 3 September 2008 be amended in accordance with this agreement.

1. **IMPLEMENTATION DATE**

The Agreement shall come into Operation on 1 March 2009 and shall remain in force until a new agreement has been reached.

2. **APPLICATION**

This Agreement will be submitted to the authorities for registration and an application will be made to the Minister of Labour and Social Welfare to, in terms of section 71(2) of the Labour Act of 2007, declare by notice in the Government Gazette that all provisions of this Agreement to be binding upon every employer and employee in the construction industry. Excluded from these provisions are any such employees who are engaged in any "labour-based projects".

"Labour-based project" means any project for infrastructural development conducted by or under the control of a government ministry, and which through the use of labour-based methods is aimed at providing employment opportunities to unskilled labourers on a temporary basis.

3. MINIMUM WAGES

(a) applicable from 1 March 2009 until 28 February 2010

CATEGORY	N\$ Rate per hour	
	Semi-skilled	Artisa
Labourer		9.03
Painter	10.34	14.45
VA Tiler / Carpet layer / Tiler	11.21	16.01
Plumber	12.02	18.23
Bricklayer / Plasterer	11.89	18.23
Electrician	13.03	19.04
Carpenter	13.30	20.06
Joiner	13.78	21.40
Welder	11.35	
Master Craftsman (incl. coded welder)		23.90
Leading hand plumber		24.78
Leading hand steel fixer & leading hand welder		26.53
Construction Driver (dumper)		9.05
Construction Driver (light vehicle: Code B or BE)		12.83
Construction Driver (heavy vehicle: Code C, CI or C1E)		15.20
Construction Driver (extra heavy vehicle: Code C1E or CE)		15.73
Construction Plant Operator (heavy duty)		13.03
Construction Plant Operator (extra heavy duty)		16.89
Construction Mechanic (Gr 2 Incl. welder, mild steel)		16.74
Storekeeper Gr. 1		11.89
Storekeeper Gr. 2		9.59
Timekeeper Gr. 1		11.89
Timekeeper Gr. 2		10.80
Security Guard per 12 hour shift		67.93
Brickmaker ( <b>manual machine operator</b> )		11.75
Clerk		12.42

(b) applicable as from 1 March 2010 until new agreement has been reached

CATEGORY	N\$ Rate per hour	
	Semi-skilled	Artisa
Labourer		9.57
Painter	10.96	15.31
VA Tiler / Carpet layer / Tiler	11.88	16.97
Plumber	12.74	19.33
Bricklayer / Plasterer	12.60	19.33
Electrician	13.81	21.19
Carpenter	14.10	21.26
Joiner	14.61	22.69

Welder	12.03	
Master Craftsman (incl. coded welder)		25.34
Leading hand plumber		26.27
Leading hand steel fixer & leading hand welder		28.13
Construction Driver (dumper)		9.59
Construction Driver (light vehicle: Code B or BE)		13.60
Construction Driver (heavy vehicle: Code C, CI or C1E)		16.11
Construction Driver (extra heavy vehicle: Code C1E or		16.68
Construction Plant Operator (heavy duty)		13.81
Construction Plant Operator (extra heavy duty)		17.90
Construction Mechanic (Gr 2 Incl. welder, mild steel)		17.75
Storekeeper Gr. 1		12.60
Storekeeper Gr. 2		10.16
Timekeeper Gr. 1		12.60
Timekeeper Gr. 2		11.45
Security Guard per 12 hour shift		72.01
<b>Brickmaker (manual machine operator)</b>		<b>12.46</b>
Clerk		13.17

#### 4. MINIMUM PROTECTIVE CLOTHING

With regard to minimum protective clothing, the following was agreed upon:

Overalls:	2 issued free per year
Hard hats:	1 issued free in defined hard hat areas (as determined in compliance with Government Notice No 156 of 1997: "Regulations relating to the health and safety of employees at work".
Gum boots:	Would be supplied free for defined areas but to be returned to the employer after the relevant activity.
Safety boots:	To be issued in compliance with Government Notice No. 156 of 1997: "Regulations relating to the health and safety of employees at work". One pair of boots is to be issued free every two years, unless worn out within this period.
Applicability:	All categories of employees mentioned in clause 3 above employed on site will qualify for protective clothing.
Rain protection:	In addition to rain protection during normal working hours, rain protection is to be afforded to labourers being transported by way of canopies, rain suits or ponchos.

#### 5. MINIMUM PRODUCTIVITY LEVELS

The minimum wage rates as determined and agreed under item 3 above are subject to minimum productivity levels as below. Failure to maintain productivity levels will be addressed by additional training or disciplinary and incapacity procedures as the case may be.

Category		Unit
<b>1. Labourer</b>		
Excavations in pickable material (not exceeding 2 m deep)	2 to 7	m <sup>3</sup> /day
Filling under surface beds <b>and plate-compacting</b>	5 to 7	m <sup>3</sup> /day
Concrete (mix and place in team of 1 artisan / 10 labourers)	3 to 6	m <sup>3</sup> /day

	Skilled	Semi-skilled	
<b>2. Bricklayer / Plasterer</b>			
Stock bricks	<b>630</b>	<b>408</b>	no/day
Face bricks	<b>425</b>	<b>270</b>	no/day
Plaster to horizontal soffits	<b>22</b>	<b>14</b>	m <sup>2</sup> /day
Plaster to vertical surfaces	<b>30</b>	<b>18</b>	m <sup>2</sup> /day
<b>3. Carpenter</b>			
Rough formwork to all structures	22.5	<b>16</b>	m <sup>2</sup> /day
Smooth formwork to all structures	16.2	<b>12</b>	m <sup>2</sup> /day
Hanging doors with furniture	8	<b>5</b>	no/day
Ceilings including brandering	27	<b>20</b>	m <sup>2</sup> /day
<b>Metal</b> roof covering including purlins	67.5	<b>48</b>	m <sup>2</sup> /day
<b>Roof tiles including boarding and underlay</b>	<b>60</b>	<b>45</b>	m <sup>2</sup> /day
<b>4. Tiler</b>			
Glazed tiles to walls <b>in glue</b>	<b>21</b>	<b>15</b>	m <sup>2</sup> /day
Ceramic tiles to floors <b>in glue</b>	<b>25</b>	<b>20</b>	m <sup>2</sup> /day
<b>5. Painter / Glazier</b>			
Undercoat and two coats paint to walls <b>incl. filling &amp; sanding</b>	<b>41</b>	<b>28</b>	m <sup>2</sup> /day
Undercoat and two coats paint to ceilings <b>incl. filling &amp; sanding</b>	<b>35</b>	<b>25</b>	m <sup>2</sup> /day
Two coats varnish to wood <b>incl. filling &amp; sanding</b>	32.4	<b>22</b>	m <sup>2</sup> /day
Prime, first coat and two coats enamel to surfaces	32.4	<b>22.6</b>	m <sup>2</sup> /day
<b>6. VA Tile / Carpet Layer</b>			
VA tiles to floor	72	<b>58</b>	m <sup>2</sup> /day
Carpet plus underfelt to floors	67.5	<b>61</b>	m <sup>2</sup> /day

#### 6. PERFORMANCE STANDARDS

It was agreed that productivity levels are an integral part of the new agreed minimum wage rates, but for performance standards and productivity levels to be achieved, there must be normal working conditions with sufficient back up of materials of specified quality so that production outputs can be reasonably obtained. The standards are to be agreed upon separately between individual contractors and the trade union for each individual construction project.

#### 7. LIVING AWAY ALLOWANCE

Minimum living away allowances are calculated at twelve percent (12%) of the employee's hourly wage for the entire duration of this agreement.

#### 8. SAFETY

Safety in accordance with Government Notice No. 156 of 1997: "Regulations relating to the health and safety of employees at work" requirements should be at all times the prime object on construction.

#### 9. STOP ORDER FACILITIES

Stop order facilities to be arranged for payment of monthly subscription and details will be submitted to Companies as proof of representation. The employees concerned must individually sign stop orders.

#### 10. DEFINITIONS

Unless the context indicates otherwise, any expression used in this Agreement which is defined in the **Labour Act, 2007, (Act No.11 of 2007)** shall have the same meaning as in the Act and unless inconsistent with the context.

"Artisan" shall mean an employee employed in any trade in the Building Industry designated in terms of the National Vocational Training Act, 1994 (Act 18 of 1994), who performs any work specified in the practical training schedule prescribed under that Act in respect of that designated trade who has gained at least five years' practical experience in that particular trade;

"Coded welder" shall mean any "coded welder having the requisite qualifications and "coded" experience to weld all metals, including stainless steel and aluminium, and to use all currently recognised welding techniques as contained in the training schedule of the designated trade "Welder" in terms of the National Vocational Training Act, 1994 (Act 18 of 1994);

"Construction driver (dumper)" shall mean an employee who is engaged in driving a mechanical dumper and who is, in terms of Government Gazette No. 2503 of 30 March 2001, regulation 3(e), in possession of at least a Code B or Code BE driver's licence (holders of Code C, C1, C1E or CE driver's licences also qualify);

"Construction driver (light vehicle)" shall mean an employee who is engaged in driving a motor vehicle and who is, in terms of Government Gazette No. 2503 of 30 March 2001, regulation 3(e), in possession of at least a Code B or Code BE driver's licence (holders of Code C, C1, C1E or CE driver's licences also qualify);

"Construction driver (heavy vehicle)" shall mean an employee who is engaged in driving a motor vehicle and who is, in terms of Government Gazette No. 2503 of 30 March 2001, regulation 3(e), in possession of at least a Code C or Code C 1 or a Code C or Code C1 with N3 restriction driver's licence (holders of Code C1 E or CE driver's licences also qualify);

"Construction driver (extra heavy vehicle)" shall mean an employee who is engaged in driving a motor vehicle and who is, in terms of Government Gazette No. 2503 of 30 March 2001, regulation 3(e), in possession of at least a Code C1E or Code CE or a Code C1E or Code CE with N3 restriction driver's licence;

"Construction Industry" shall, without in any way limiting the generally accepted meaning of the expression, mean the Industry in which employers and employees are associated for the purpose of constructing, altering, renovating, repairing or demolishing any building, road, irrigation work or similar work in the course of construction, alteration, renovation, repair of demolition and shall include all work incidental thereto or consequent thereon;

"Construction Mechanic Grade 2" shall mean a skilled employee engaged in the erection of construction plant and the carrying out of minor maintenance work in mechanical equipment and machines such as cranes, jib-hoists, earth-moving equipment, motor vehicles, mechanical dumpers, tractors, concrete mixers or similar equipment and machines;

"Construction plant operator" shall mean an employee who is engaged in the Operation of cranes, jibhoists, earth-moving equipment or similar equipment and who is in the possession of the relevant licences in terms of Government Gazette No. 2503 of 30 March 2001.

"Labourer" shall mean an employee engaged in any work of an unskilled nature not apportioned to any other categories of employees specified herein but assisting such other categories of employees wherever necessary, although not performing the work as such other categories of employees;

"Leading hand" shall mean an employee primarily engaged in any work of a skilled nature usually performed by an artisan or a master craftsman but who may also be employed in a supervisory capacity, giving out work to other employees under his control and supervision and maintaining discipline;

"Master craftsman" shall mean an employee employed in any trade in the Construction Industry designated in terms of the National Vocational Training Act, 1994 (Act 18 of 1994);

"Semi-skilled Artisan" shall mean any employee who has had formal or informal training in his trade, but did not conduct and pass a formal trade test as prescribed by the National Vocational Training Act, 1994 (Act 18 of 1994);

"Storekeeper Grade 1" shall mean an employee who is in possession of a Grade 12 certificate and who is in charge of stocks or stores, and who is responsible for receiving, storing, packing or unpacking of goods in a store, and for dispatching goods to consuming divisions of an establishment;

"Storekeeper Grade 2" shall mean an employee who is not in possession of a Grade 12 certificate and who assists in receiving, storing, packing or unpacking of goods in a store, and in dispatching goods to consuming divisions of an establishment;

"Timekeeper Grade 1" shall mean an employee who is in possession of a Grade 12 certificate and who is responsible for the record-keeping of the working hours of employees, and who is engaged in clerical work in connection with the payment of remuneration of employees; and

"Timekeeper Grade 2" shall mean an employee who is not in possession of a Grade 12 certificate and who assists the record-keeping of the working hours of employees and clerical work in connection with the payment of remuneration of employees.

"Brickmaker" shall mean an employee who is operating a **manual brick-making machine** specifically.

#### 11. SERVICE ALLOWANCE

A service allowance will be paid to every employee equal to 120 (one hundred and twenty) hours of his / her wage and will be paid as part of the December remuneration - payable either at the end of that month for an employee not going on leave during December, or in the case of an employee going on leave in December, on the last working day before commencement of his / her annual leave. This allowance will be calculated pro-rata to the portion of the year that the employee was in service during that specific year. Should the service of an employee be terminated before the end of the year, a pro-rata payment will similarly be due.

In case of a **dismissal of an employee for gross misconduct, he / she** is not entitled to any portion of a service allowance.

#### 12. SHOPSTEWARD TRAINING

Workplace Union Representatives, **otherwise also known as shop stewards**, as provided for in **clause 67 of the Labour Act of 2007**, will be entitled to 7 working days paid and 7 working days unpaid leave per year for specifically approved training courses. Any further extended unpaid leave shall be negotiated with the management of the company. Such leave will be subject to availability of the employee and will have to fit in with the company activities but will not unreasonably be withheld.

#### 13. FAIR PRACTICE

Retrenched workers, who are being re-employed by the same company within six months of retrenchment, shall receive the same rate of remuneration as at the time of retrenchment.

14. PENSION FUND

The parties have agreed that all employees for whom minimum wages are prescribed in this Agreement shall apply for membership of the "Namibia Building Workers Pension Fund" (NBWPF) as established in accordance with Notice No. AG. 25 in Extraordinary Official Gazette of South West Africa No. 5915 of 19 March 1990. Membership of the pension fund shall be subject to the rules and regulations as laid down by the administrator of the fund.

15. GENERAL

The above agreement was signed by the duly authorised representative and witnesses of both parties, on the conclusion of the negotiations, who declare that no outstanding substantive demands or claims exist, which were presented for negotiation under this agreement.

SIGNED at Windhoek on this 4th day of February 2009

B. MILINGA .....  
(for and on behalf of)  
**METAL AND ALLIED NAMIBIAN WORKERS UNION**

As witnesses: 1.  
  
2.

R. SCHMIDT .....  
(for and on behalf of)  
**CONSTRUCTION INDUSTRIES FEDERATION OF NAMIBIA**

As witnesses: 1.  
  
2.